

Oak Bluff Home & School Association
Public Meeting Minutes
Monday, November 18, 2019 at 6:30 p.m., OBCS Library

Attendees: Heather Jensen (Chair) Pam Lee (Principal) Elise Pierre (Treasurer)
Carla Chevalier (Secretary) Shannon Russell (Parent Rep) Jennifer Houser (Kindergarten Rep)
Kelly Dawe (Early Years Rep) Deja Vandal (Middle Years Rep) Jennie Malcolm (Member At Large)

Absent: Nancy Zettler (Vice Chair)

Agenda:

1. Call to order: 6:30 p.m.
2. Review/approval of October meeting minutes.
Motion to approve the minutes as amended: Moved by J. Malcolm, seconded by J. Houser. CARRIED
3. Principal's report – Pam Lee
 - Staff from OBCS, Starbuck, and J.A. Cuddy has been meeting on inservice days to work together on programming for math and ELA. The colony schools have also been joining meetings, mostly for math programming.
 - OBCS is exploring the possibility of creating a social media account, possibly Instagram or Twitter. Staff will continue to evaluate options.
 - OBCS is hiring for Mrs. Tully's maternity leave position. Mrs. Tully will go on maternity leave after Christmas.
 - Volleyball championships are on November 19 – the boys' team is playing in St. Pierre, and the girls' team is playing in Rosenort.
4. Staff report – Pam Lee
 - The Christmas concert will be held on December 17. Two shows will be held; one at 1:30 p.m. and another at 6:30 p.m.
 - The OBCS Remembrance Day service on November 8 was very well done.
 - The grade 5/6 class is participating in Thrival training, including mindfulness and meditation.
 - The grade 7/8 class is holding "We to the World" drives to collect socks, hygiene products to help those in need at Christmas. The students will be sewing bags to put the items in.
 - The grade 5/6 class put on a Heritage Fair in late October. It was very impressive and informative, and very well-attended.
5. Fundraising report – Heather Jensen
 - Fall fundraising total: \$7,889 profit (total gross sales: \$21,930)
 - Cookies: 728 boxes sold, for a profit of \$5,824.
 - Pizza: 543 pizzas sold, for a profit of \$1,629
 - Honey: \$1,940 worth of products sold, for a profit of \$436
 - Members noted that many students focused on selling cookies (vs. the other items) due to the incentive. Members agreed that the cookie fundraiser will be held separately in the future.
 - The spring fundraisers will be Spenst Bros. Pizza and Glenlea plants.
 - The Glenlea plant orders will be online only this year (no paper forms).

- Members agreed that fundraising orders must be submitted by the deadline. Orders cannot be accepted after the deadline.

6. Treasurer's update – Elise Pierre

- Balances as of November 18:
Chequing \$16,394.93
Savings \$2,414.00

Members noted that some cheques have not cleared yet (Spent Bros for approx. \$3,800, and some hot lunches), so the chequing account will decrease.

Members thanked Wendy Guarino-Caron and Lisa Franz for all their help with School Cash Online and fundraising communication.

7. Lunch program report – Jennifer Houser

- Hot dog lunch was successful.
- J. Houser has researched sushi options for hot lunch, but so far there aren't any options of an acceptable price range that also offer delivery to the school.
- J. Houser thanked all hot lunch volunteers – the hot lunch program cannot be successful without them!
 - K. Dawe and J. Malcolm asked to be added to the volunteer list.

8. Future meeting dates:

- January 13 at 6:30 p.m. – Executive Meeting

9. Adjourned at 7:13 p.m. by H. Jensen.

Minutes submitted by C. Chevalier

Parent Involvement and Feedback

The committee always welcomes parent feedback and involvement.

- Email your comments/concerns to Carla Chevalier at carla_chevalier@hotmail.com
- Parents are welcome to attend all monthly Home & School meetings. If you plan to attend, please let a committee member know, so we can inform you if there is a date change.
- If you are interested in being added to our volunteer list (to be contacted when extra hands/help may be needed) please email Carla.

Donations

If you would like to donate in lieu of fundraising (or, "just because") please write a cheque to the Oak Bluff Home and School Association and drop it off at the school office. Thank you for your support!

**Next Meeting ~ Executive Meeting on
Monday, January 13th @ 6:30 p.m.**

