Oak Bluff Home & School Association

**Executive Meeting Minutes**

Monday, October 4, 2021 at 6:30 p.m., via Zoom

**Attendees:** Carla Chevalier (Chair) Elise Pierre (Treasurer) Pam Lee (Principal)

Nancy Zettler (Secretary/Fundraising) Jennifer Houser (Fundraising) Kelly Dawe (Early Years Rep) Christin Graydon (Member at Large) Trish Guimond (Member at Large)

**Guests:** Bryton Arnal (staff member)

**Regrets**: Kim Palatnick (Kindergarten Rep)

Shannon Russell (Middle Years Rep)

Ken Regier (Vice Chair)

**Agenda:**

1. Call to order: 6:31 p.m.
2. The meeting agenda circulated by Carla Chevalier prior to the meeting was approved and no new items of business were added.
3. On a motion duly made and seconded and carried, the September 13, 2021 Executive meeting minutes circulated prior to the meeting were approved.
4. Reports

(a) Chair’s report – C. Chevalier

No report at this time.

(b) Principal’s report – P. Lee

The school year has gotten off to a great start. Students and staff have been cooperative wearing masks and following Covid protocols. Picture Day, fire drill and bus evacuation drill have been completed.

(c) Staff report – B. Arnal

Bryton Arnal provided a brief report on how Phys. Ed. class has been going so far. A common theme has been on teamwork and playing together after so much time apart. A 7/8 volleyball team has been formed and will begin playing against certain other schools (with specific Covid protocols being followed). A 4/5/6 run club has been started and will be travelling to Starbuck school for a modified cross country meet at the end of October (with specific Covid protocols being followed). No spectators are allowed at this time.

(d) Treasurer’s report – E. Pierre

Current balances as of October 4:

Chequing $4,409.42

Savings $2,426.50

Elise Pierre reported that she had reviewed the treasurer records and the Association has upon request provided funds for gym equipment every year from 2013-2019 ranging from $485 to $611.

1. Fundraising report – C. Chevalier and J. Houser

The cookie dough fundraiser was rolled out two weeks ago. Some discrepancies have been found in the pricing on the app and the pricing in the letter from the Association. Carla will revise the note to parents and a reminder and updated letter will be sent to parents this week.

1. Discussion Items

(a) Dress code – Pam Lee described a recent incident that had happened at school. A lengthy discussion of the Association ensued. Following that discussion, it was decided that a detailed dress code was not needed and the current language in the Code of Conduct requiring clothes that are appropriate for the setting and activity was sufficient. Pam Lee reiterated that parents are always encouraged to contact the school directly to discuss any matters of concern with any school policy or anything that happens at school.

1. Other items –

Pam Lee indicated that a family had contacted the school requesting that permanent soccer nets be installed in the school field for kids to use at recess, and had offered to head up a private fundraiser to pay for these if cost was an issue. Following a discussion of the Association of the feasibility and appropriateness of this request, it was agreed that a response to the family should include a thank you for their generous offer, an explanation of the physical limitations of the space available in the school yard, the approvals needed for installing and funding school equipment and the options that the school is considering for kids to use as soccer nets.

Pam Lee mentioned that Conversations About Learning would take place at the beginning of November with report cards coming out in early December. Conversations about Learning would be via google meet except in certain circumstances.

Mr. Arnal left the meeting.

Following a brief discussion, a motion was made by Jennifer Houser and seconded by Kelly Dawe, and was approved by the Association, that an allocation of up to $500 per year be made for spending on gym equipment.

1. Future meeting dates:

Association meetings will be held on the following dates for the 2021-22 school year.

November 1 – Public Meeting

December 6 – Executive Meeting

January 10 – Executive Meeting

January 31 – Public Meeting

February 28 – Executive Meeting

April 4 – Executive Meeting

May 2 – Public Meeting

May 30 – Executive Meeting

June – TBD – Annual General Meeting

1. Meeting adjourned at 7:25 p.m. by C. Chevalier

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**Parent Involvement and Feedback**

The committee always welcomes parent feedback and involvement.

* Email your comments/concerns to Carla Chevalier at carla.chevalier82@gmail.com
* Parents are welcome to attend Home & School meetings. If you plan to attend, please let a committee member know, so we can inform you if there is a date change.
* If you are interested in being added to our volunteer list (to be contacted when extra hands/help may be needed) please email Carla.

**Donations**

If you would like to donate in lieu of fundraising (or, “just because”) please write a cheque to the Oak Bluff Home and School Association and drop it off at the school office. Thank you for your support!

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**Next Meeting ~ Monday November 1**